SEND Policy

Blueberry Park Primary School

‘Love learning, love life!’

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Last reviewed :	Autumn term 2026	
Next review due by:	Autumn term 2027	

1. Introduction

"We are proposing to establish a single national SEND and alternative provision system that sets clear standards for the provision that children and young people should expect to receive, and the processes that should be in place to access it, no matter what their need or where they live." HM Government SEND Review (Green paper 2022)

Blueberry Park Primary School SEND Policy and separate SEND Information Report (2026) aims to:

- Set out how our school will support and make provision for pupils with special educational needs and disabilities (SEND)
- Explain the roles and responsibilities of everyone involved in providing for pupils with SEND
- Explain how we aim to provide an inclusive learning environment and make suitable provision for all learners at Blueberry Park.

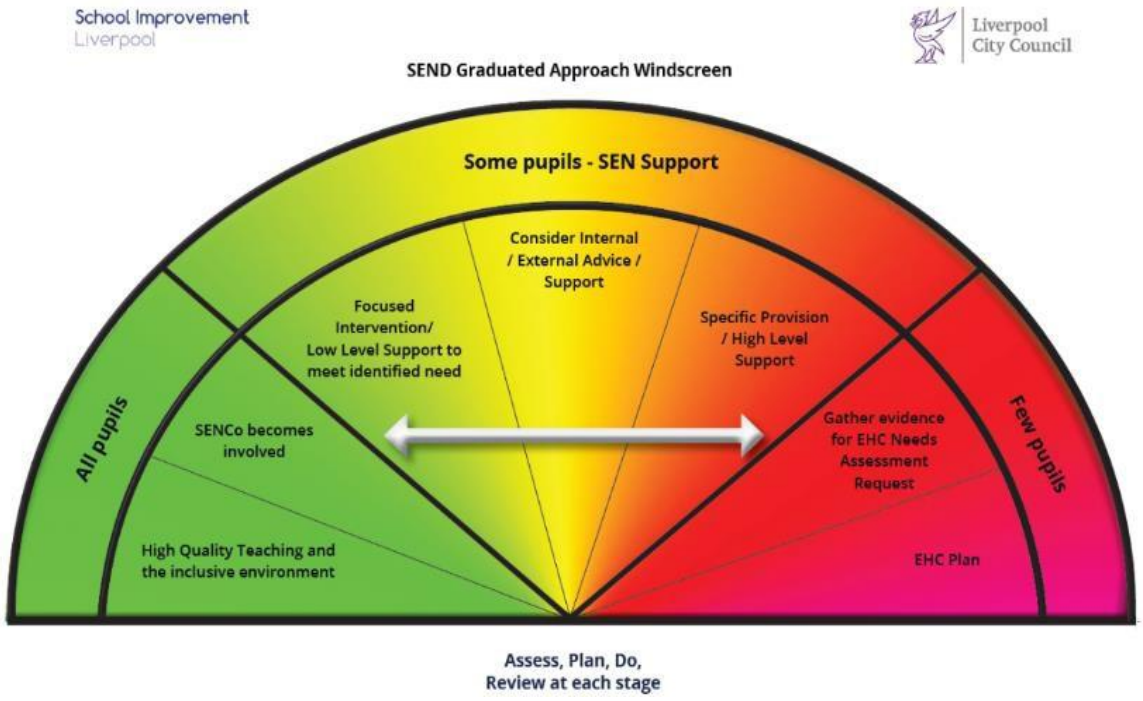
1.1 Aims

At Blueberry Park Primary School we are committed to inclusion and we aim to:

- Provide all pupils with teaching and learning opportunities which will enable them to make their best possible progress, providing the cultural capital and knowledge needed to succeed in life.
- Enable all pupils to meet or exceed the high expectations we set for them
- Enable pupils to be confident individuals able to make a successful transition on to the next phase of their education.
- Enable every pupil to feel that they are a valued member of the wider school community.

In order to meet these aims, we:

- Work in partnership with children and their families at every stage of the SEND process by adopting a 'Person-Centred Approach'
- Create a learning environment that meets the special educational needs of each child.
- Identify the roles and responsibilities of staff in providing for children's special educational needs and/or disabilities.



Legislation and guidance

This policy and separate information report is based on the statutory Special Educational Needs and Disability (SEND) Code of Practice and the following legislation:

- Part 3 of the Children and Families Act 2014, which sets out schools' responsibilities for pupils with SEND and disabilities
- The Special Educational Needs and Disability Regulations 2014, which set out schools' responsibilities for education, health and care (EHC) plans, SEND co-ordinators (SENCo's) and the SEND information report
- We also refer to the SEND Graduated Approach Windscreen and the live, online document 'Liverpool's SEND Graduated Approach Handbook and toolkit' which has been produced by Liverpool City Council.

3. Definitions

A pupil has SEND if they have a learning difficulty or disability which calls for special educational provision to be made for them.

They have a learning difficulty or disability if they have:

- A significantly greater difficulty in learning than the majority of others of the same age, or
- A disability which prevents or hinders them from making use of facilities of a kind generally provided for others of the same age in mainstream schools

Special educational provision is educational or training provision that is additional to, or different from, that made generally for other children or young people of the same age by mainstream schools.

There are 4 primary areas of special educational needs:

- Communication and Interaction
- Cognition and Learning
- Social, Emotional and Mental Health
- Sensory and/or Physical development

We respect the fact that children:

- have different educational and behavioural needs and aspirations
- require different strategies for learning
- acquire, assimilate and communicate information at different rates
- need a range of different teaching approaches and experiences
- will make progress at their own pace.

4. Roles and responsibilities

4.1 The Special Educational Needs Co-Ordinator (SENCo)

The SENCo (Mrs Taylor) can be contacted in the following ways:

- By making an appointment at the school office. These can be carried out face-to-face, on the telephone or via Teams, depending on your preference
- By telephone on 0151 233 2480
- Via email on senco@blueberrypark.liverpool.sch.uk
- During Parent's evening drop-in sessions.

The SENCo will:

- Work with the Headteacher, Senior Leadership Team and Governors to determine the strategic development of the SEND policy and provision in the school
- Have day-to-day responsibility for the operation of this SEND policy and the co-ordination of specific provision made to support individual pupils with SEND, including those who have EHC plans
- Provide professional guidance to colleagues and work with staff, parents, and other agencies to ensure that pupils with SEND receive appropriate support and high-quality teaching
- Advise on the graduated approach to providing SEND support
- Advise on the deployment of the school's delegated SEND budget and other resources to meet pupils' needs effectively
- Be the point of contact for external agencies, especially the local authority and its support services
- Liaise with potential next providers of education to ensure pupils and their parents are informed about options and a smooth transition is planned
- Work with the Headteacher and governing board to ensure that the school meets its responsibilities under the Equality Act 2010 with regard to reasonable adjustments and access arrangements
- Ensure the school keeps the records of all pupils with SEND up to date
- The SENCo will endeavor to respond to any messages left, either in person, by telephone or email within 48 hours.

4.2 Governors

The Governing Board will:

- Help to raise awareness of SEND issues at governing board meetings
- Monitor the quality and effectiveness of SEND and disability provision within the school and update the governing board on this
- Work with the Headteacher and SENCo to determine the strategic development of the SEND policy and provision in the school.

4.3 The Headteacher

The Headteacher (Mrs R. Lancaster) will:

- Work with the SENCo and SEND governor to determine the strategic development of the SEND policy and provision in the school
- Have overall responsibility for the provision and progress of learners with SEND and/or a disability.

4.4 Class teachers

Each class teacher at Blueberry Park is responsible for:

- The progress and development of **every** pupil in their class
- Working with the SENCo seek advice and support for those pupils in their class with SEND
- Working closely with any teaching assistants or specialist staff to plan and assess the impact of support and interventions and how they can be linked to classroom teaching
- Working with the SENCo to review each pupil's progress and development and decide on any changes to provision
- Ensuring that they follow this SEND policy.

4.4 Partnership with parents/carers

Parent/carer partnerships are vitally important to the staff at Blueberry Park.

- The SENCo will advise and support parents/carers and they are encouraged to make an appointment to speak to the SENCo/class teacher if they have any SEND concerns or questions regarding their child/children
- Our Governors take a special interest in special educational needs and is willing to 'meet' with parents via a mutually convenient telephone appointment
- At Blueberry Park we have regular meetings to share progress with children and their parents/carers
- We will request permission from parents to involve any outside agency, and we share the process of decision-making by providing clear information relating to the education of children with special educational needs.

5. SEND information report

The SEND Information Report is a statutory document and it is published on our website and the Local Offer website on a yearly basis. The SEND Information Report for Blueberry Park Primary School 2026 will be published on the school website in Autumn term 2026.

5.1 The local authority local offer

Our contribution to the local offer is accessible on the Special Educational Needs page of our school website.

Our local authority's Local Offer is also accessible on the Special Educational Needs page of our school website.

6. Monitoring arrangements

This policy and separate SEND information report will be reviewed by the SENCo on an annual basis. It will also be updated if any changes to the information are made during the year.

It will be approved by the governing board.

The SENCo will report to the governing board regularly in relation to SEND provision at Blueberry Park Primary School. A written report will be provided at least termly. In addition to this SEND updates will be given verbally and via email throughout the academic year.

7. Links with other policies and documents

This policy links to our policies on:

- Accessibility plan
- Equality information and objectives
- Supporting pupils with medical conditions
- Most Able Policy
- Teaching and Learning Policy
- Safeguarding Policy
- Admissions Policy

All of the above policies/risk assessments can be viewed via our school website. You can also find further information regarding special education needs provision at Blueberry Park on the SEND Information notice board in the school's reception area or on the SEND page on the school website.

8. General Data Protection Regulation (GDPR) – Privacy Notice

For further information on how we use your information and data, please refer to the GDPR Policy published on our website.

Next review due by:	Autumn term 2027